



Pre-Departure Study Abroad Credit Transfer Request

Name:	U#:	Date:
Major:	Minor:	Campus: <input type="checkbox"/> New York City
Major Advisor:	School:	<input type="checkbox"/> Pleasantville

Plans for Off-Campus Study

Program Start Date:	Program End Date:
City & Country:	
Host Institution and 3rd Party Provider Name (if applicable):	

Completed by Student			Completed by Faculty					
Course (Dept., Number, Title)	Credits	Located in Pre-Approved Database?	Count Toward		Pace Equivalent	Credits	Faculty Signature	Date
		<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If no, class must be approved by faculty</i>	<input type="checkbox"/> Major <input type="checkbox"/> I&E	<input type="checkbox"/> Core: AOK ____ <input type="checkbox"/> Minor <input type="checkbox"/> Elective			Signature:	
		<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If no, class must be approved by faculty</i>	<input type="checkbox"/> Major <input type="checkbox"/> I&E	<input type="checkbox"/> Core: AOK ____ <input type="checkbox"/> Minor <input type="checkbox"/> Elective			Signature:	
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Student Signature:	Date:
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Advisor Signature:	Date:
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Course Descriptions

Students: Please copy and paste the course descriptions for each of the classes you plan to take abroad into this form. Be sure to include descriptions, credits/hours, pre-requisites (if any) and the direct link to the course listing.